

August 29, 2005 FIPA Board Meeting Minutes

Minutes  
Florida Industrial Pretreatment Association  
Board of Directors Meeting, Orlando  
August 29, 2005  
10:00 a.m. – 2:30 p.m. ET

<b>FIPA Position</b>	<b>Present</b>	<b>Board Member FY05</b>
President	Yes	Andy Johnson
Vice President	Yes	Mark Mathis
Treasurer	Yes	John Parnell
Secretary	No	Kim Ouellette
Northern Regional Coord.	Yes	Dan Parnell
Central Regional Coord.	Yes	Rob Powers
Southern Regional Coord.	Yes, Via teleconference	Kassandra Barnes
Past President	Yes	Brian Dean

The meeting was called to order by FIPA president, Andy Johnson.

**Treasurers Report**

John Parnell presented the treasurers report. Cash inflow calendar year-to-date total \$7,410. Expenses for the same period are shown at, \$6,236.36 with a cash balance of, \$1,173.64. The treasurers report was accepted as presented.

**Old Business**

Fall Workshop Sponsors

So far, Kassandra has a commitment from Ecosoft Oil and Grease management as a workshop sponsor. Additional sponsor suggestions offered are, Biosystems Laboratories and Hazen & Sawyer Consulting Engineers. John Parnell stated that AMJ Equipment has indicated that they want to be involved in (sponsor) all FIPA workshops. He advised that Kimberly Ouellette created a sponsor enrollment form and that contact information for any potential sponsor should be passed on to her.

Fall Workshop Topics

Suggestions for topics were, FDEP LIDDS, Pollution Prevention (P2) Best Management Practices, Broward County building code enforcement, multi-jurisdiction stumbling blocks and steps of enforcement response plans. The board approved of all topics, but, FDEP LIDDS. John Parnell stated that Kimberly Ouellette is well versed with steps of enforcement response plans

and that she should be asked to present at the workshop. He reminded Cassandra that the workshop agenda should include a time allotment for the annual election of FIPA officers.

#### C Course progress

Andy Johnson asked for a progress report on the fall workshop/ C course to be held in Broward County. Dan Parnell, Education Chair, reported that C course curriculum is in need of being edited before going to print. Printing can be accomplished through JEA at cost. C course instructor (s) need to be lined up for the fall course. Dan will serve as instructor if no one else is available. Cassandra Barnes teleconferenced in to the meeting. There was much discussion about dates of the fall workshop/C course. Cassandra advised that the best time for facilities availability is the week of October 24, 2005. The tentative C course schedule is two full days starting Tuesday, October 25, 2005 and a half day for review and testing on Thursday, October 27, 2005. The fall workshop is tentatively scheduled for Friday, October 28, 2005. John Parnell asked the Board who would proctor the C course exam and what procedures are in place for handling a challenge of exam results. It is uncertain who will proctor the exam and so far, no such procedures have been developed. Dan Parnell presented a draft course fee structure indicating that a minimum of 8 students would be required in order to hold the C course. Mark Mathis suggested that industrial users in the state are an untapped target group for FIPA membership and training. This was well received. John Parnell suggested that course offerings be mailed out to recruit potential trainees among our industrial users.

#### CEUs Progress

Andy Johnson asked for a progress report on CEU availability for FIPA courses. Brian Dean reported that CEUs have been arranged through that education department of FWPCOA at the rate of \$5 per student. The fall C course will provide 16-clock hours for a total of, 1.6 CEUs.

#### B&A Course Progress

Andy Johnson asked for a progress report on B&A course development. John Parnell reported that B course curriculum is available, but needs to be edited before going to print. No progress has been made towards developing A course curriculum.

#### FWEA Joint Conference

Brian Dean informed the Board that conference fees need to be worked out between FWEA and the FIPA Board. He said that FWEA conference fees range from \$200 - \$400 while FIPA workshop fees are in the \$10 - \$20 range. The FIPA Board agreed to a \$50 cap (\$25 per day). The FWEA-FIPA joint conference is scheduled for, January 18-19, 2005 at the Belleview Conference Center in Clearwater, FL. Both organizations will be offering CEUs. A topic is needed for FIPA's portion of the conference. Dan Parnell suggested FOG as a topic. John Parnell suggested bringing in Leon Holt from North Carolina to speak on FOG. He advised that Leon had been awarded a ½ million-dollar grant to study grease that sticks to gravity lines. Other possible topics are emerging pollutants and pretreatment of reclaimed water. John said that he has lots of information about reclaimed water. The FIPA Board agreed on FOG and reclaimed water as major topics for the conference. A tentative conference agenda will be, day-1, FOG, day-2, reclaimed water & pretreatment. Andy Johnson asked about the possibilities of having FIPA exhibitors at the conference. Brian said that he would mention this at the FWEA Board meeting scheduled for September 23, 2005.

**New Business**

Term Limits

Andy Johnson stated that one-year FIPA Board terms make it difficult to accomplish specific goals such as those of assuming the responsibility for providing industrial pretreatment training in the State of Florida. He asked the Board how they feel about two-year terms. Board members agreed that two-year terms would allow more time to accomplish specific organizational goals. Mark Mathis made a motion that two-year terms be brought before the general FIPA membership for adoption. John Parnell made a second to the motion and it was unanimously carried. John advised that the by-laws would have to be reviewed to make sure that two-year term limits are doable.

New Officer Elections

John Parnell and Brian Dean indicated that they would not be seeking re-election to any office on the FIPA Board.

Andy Johnson adjourned the meeting