

Florida Industrial Pretreatment Association
Board of Directors Meeting, Agenda
Tallahassee
September 14, 2006
7:15 p.m. – 8:15 p.m. ET

FIPA Position	Present	Board Member FY06
President	Yes	Dan Parnell
Vice President	Yes	Mark Mathis
Treasurer	Yes	Kassandra Barnes
Secretary	Yes	Kim Ouellette
Northern Regional Coord.	Yes	Barbara Graham (left early)
Central Regional Coord.	Yes	Janet DeBiasio
Southern Regional Coord.	Yes	Anthony Livio
Past President	No	Andy Johnson (e-mailed prior to meeting)

Dan Parnell called meeting to order at 7:15pm

Old Business

1. Certification classes

Mark said both the C and the B class went fine. We had 9 students in each class. The history portion of the C needs to be revised. Dan said he would speak with Bob Heilman about rewriting that chapter as he expressed an interest in doing so in the past. The subject of offering the class books for purchase ahead of time was raised. Dan suggested that we offer the books on a CD-ROM if students would like the material ahead of time. Mark and Kim liked the CD option too.

2. Location of 2007 classes and workshops

- 1st meeting – Winter (February or March) Southern Region – West Coast in the Ft. Myers, Lee County, Port Charlotte area. We would like to have the meeting on the West Coast in the Southern Region as one has not been held in that area in a long time. Members of those areas need to be contacted to see if that is possible. The FIPA would like to offer the certification courses as well as the workshop
- 2nd meeting – Summer (June or July) – St. Johns County, St. Augustine, Jacksonville area. Workshop only.
- 3rd Meeting – Fall annual general membership meeting (September or October) – Central Region possible Orlando, Vero Beach/Ft. Pierce or St. Petersburg. The FIPA would like to offer the certification courses as well as the workshop.

1. Agendas for future workshops

- Kassandra stated that timely and interesting topics on the agenda are important and it may be wiser to only offer 2 meetings a year to do this.

- Barbara suggested bio-diesel as a future topic
- Kim suggested the Board come up with a list of topics for future workshops and thinks there is enough information to share to keep 3 meetings a year.
- Mark stated that to promote enthusiasm he would like to include more industries in the workshops and also try to tour an industrial facility that is relevant to the workshops.
- Anthony suggested Pollution Prevention as a topic.
- Dan tabled the 2 versus 3 meetings a year for another meeting

1. FIPA shirts

- Janet DeBiasio researched and ordered socially responsible t-shirts for all of the members that have the FIPA logo. She brought 150 shirts with her in a variety of sizes for distribution at the Friday workshop. The t-shirts are cotton and were made in the USA. The FIPA will give each member one shirt and sell additional shirts for \$10.00.
- Janet is currently researching FIPA golf shirts that are 35% bamboo and 65% cotton and will be embroidered with the FIPA logo. The costs of the shirts are \$27.00 to \$31.00 each. Members will have to provide sizes and payment prior to the ordering of the shirts. The FIPA will pick up part of the cost and pass the rest along to members.
- The idea was raised to check into securing a sponsor for the golf shirts. Everyone thought that was a good idea and we will explore the possibility.

1. Status of the IP Awards

- There are currently 3 awards given. The FIPA would like to change it to an individual award, a group or program award and has discussed a FOG award. Qualifications and criteria will be discussed and developed in the future. We hope to have the changes implemented and in place for 2007 awards.

1. LLIDS

- The FIPA was approached to take over the development and ultimately the distribution of LLIDS. The current software is written in visual basic. Anthony is going to take a look at it. The FIPA is willing to try to finish the development of the software but feels that finding a person to devote the time may be difficult. Bob Heilman is going to try and secure a grant to complete the project. With funding we may be able to hire someone to get it done.

1. Newsletter

- Next edition due out in November. Dan asked for contributions.

1. Treasurer Report

- The FIPA has about \$16,000 in the bank before the costs of the projector, t-shirts, classes and meeting.
- Dan should have a bank card as the President.

1. The amended by-laws need to be filed with the state. Dan will check with John Parnell for guidance on how to file the by-laws.

Kim made a motion to end the meeting at 8:15 pm. Anthony seconded. Adjourned.